



METHODS OF PAYMENT

We may at some point during your transaction ask you to make a payment to us.

There are a number of ways that we can accept payment, however we cannot accept all methods of payment if the money is being passed to a third party. We call these Third Party Costs. Third Party Costs include money for a house deposit or completion, Stamp Duty Land Tax or Inheritance Tax, barristers fees, court fees, medical report fees and settlements of judgments. There are also other categories of Third Party Costs and if you are in doubt please telephone us to discuss the individual circumstances of your transaction.

As for making payments to us for our fees, we can accept a wider range of payment methods. The following table summarises our acceptable payment methods.

	Third Party Costs	Paying us
By Online Payment (Worldpay)		✓
By Telegraphic Transfer (CHAPS)	✓	✓
By Faster Payment	✓	✓
By BACS	✓	✓
By Debit Card		✓
By Credit Card		✓
By Cash		✓
By Personal Cheque		✓
Building Society Counter Cheque	✓	✓

By Telegraphic Transfer (CHAPS) You must ensure that your bank is able to transfer the monies into our bank account, at the latest, on the day before the date on which cleared funds are needed.

By Faster Payment A Faster Payment can usually be made up to £100,000 and is usually received by our bank on the same day it is sent from yours. However, please ensure the money is received into our account the day before the date on which it is needed.

By BACS Please note that using this method of bank transfer takes your bank between three and five working days to credit monies to our account. Accordingly, in order to ensure that the monies are received, at the latest, on the day before the date on which cleared funds are needed, you will need to instigate the payment at least one week in advance.

By Cash We can only accept cash payments up to a maximum sum of £500 in connection with any transactions or series of transactions.

NB. If you are transferring money by telegraphic transfer (CHAPS), Faster Payment or BACS, this firm's bank account details are as follow:

Building Society Counter Cheque We will need to receive the cheque at least 6 days before the date on which cleared funds are needed so that we can clear your monies through the banking system in good time. Building society counter cheque are guaranteed funds, but are not cleared funds.

Nat West Bank, Trowbridge
Sort Code: 60-21-36
Account No: 56504586
Account name: Forrester Sylvester Mackett
Please quote your reference on all correspondence

Please let us know if monies are being transferred by CHAPS, Faster Payment or BACS so that we are able to alert our cashiers' department.

KEEP THESE BANK DETAILS IN A SAFE PLACE AND REFER BACK TO THEM WHENEVER PAYING MONEY TO US. FOR SECURITY REASONS PLEASE DO NOT ACT ON EMAILED BANK DETAILS ALONE.

CHIPPENHAM
01249 444300

FROME
01373 485485

MALMESBURY
01666 822671

SWINDON
01793 522688

TROWBRIDGE
01225 755621

WARMINSTER
01985 217464

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