

# Why we ask you to provide ID



In order to comply with strict anti-money laundering regulations we are legally obliged to ask all clients (whether new or returning) for identification. A solicitor or legal professional can no longer "certify" that they have known someone for more than 2 years.

The purpose of taking ID is to ensure that we know exactly who our clients are and we can be sure that we are acting legally on your behalf. We are obliged to regularly check your identity.

## Who needs to provide ID?

We need all clients to provide ID, and in some cases other individuals such as:

- **Executors/Trustees:** In cases where we are acting for the estate or a trust of a person who has died, we will need all of the trustees and executors to provide ID.
- **Beneficiaries:** In estate and trust matters we will need certain beneficiaries to provide full ID before we can distribute money.
- **Attorneys:** If you are acting on someone's behalf under a power of attorney we will need all attorneys to provide ID
- **Other agents:** If we act for you via an agent such as an accountant or a financial adviser we may need them to provide ID.



**Forrester Sylvester Mackett**

SOLICITORS

*What matters to you matters to us*

## What ID do I need to produce?

We need **at least 2 forms of ID** for every client.

We need ID to identify you as a person. In most cases this will be photographic (Type A). We also need ID to confirm your address, this may or may not be photographic (Type B).

We usually ask for one item from Type A and one from Type B.

### Type A documents (Photographic ID)

- Current fully signed passport
- Current UK photocard driving licence (Full or Provisional)
- HM Forces identity card

### Type B documents (Address ID)

- Current Council Tax bill or statement
- Bank statement dated within 3 months
- Utility bill dated within 3 months
- Current shotgun certificate
- Current annual mortgage statement
- Current driving licence (old style paper document with no photograph)
- Recent evidence of entitlement to government-issued benefit (tax credit/pension credit/grant)

### The following documents are not acceptable evidence of your identity:

- House deeds
- Credit/debit cards
- Birth or marriage certificates
- Online utility bills/internet banking statements



## Certified copies

We need to see you in person with your original photographic ID. If you cannot make it into one of our offices, you may go into another solicitors firm at a more convenient location and ask them to certify your original ID, and send us certified copies.

There may be other professionals who can certify ID. Please speak to us about this if you are not sure. The person certifying your ID may make a small charge for this service.

CHIPPENHAM

01249 444300

FROME

01373 485485

MALMESBURY

01666 822671

SWINDON

01793 522688

TROWBRIDGE

01225 755621

WARMINSTER

01985 217464

[enquiries@fmsolicitors.co.uk](mailto:enquiries@fmsolicitors.co.uk)

[www.fmsolicitors.co.uk](http://www.fmsolicitors.co.uk)